Rusk County
Highway Committee

May 21, 2012

Present: Pete Boss, Ron Freeman, Robert Nawrocki, Roger Gierke, Lyle Lieffring

Also Present: Nanci Mertes, Phil Montwill, Dave Kaminski – Rusk County Sheriff, Jason Grieve, Kevin R. Hagen and Thomas R. Boguszewski of AECOM, Larry Gotham of Morgan & Parmley, Mike Byrnes of Monarch Paving Company.

Call Meeting to Order.
Highway Commissioner Phil Montwill called today's meeting to order at 9:00 a.m.

Election of Chairman
Phil Montwill called for nominations for Highway Chairman.
A Freeman/Lieffring motion to nominate Pete Boss for Highway Chair. Phil Montwill called for nominations three times. A Nawrocki/Lieffring motion to close nominations and post unanimous ballot for Pete Boss as Highway Chairman. Motion Carried.

Election of Vice Chairman
Pete Boss called for nominations for Highway Vice Chairman.
A Freeman/Nawrocki motion to nominate Roger Gierke as Highway Vice Chairman. Pete Boss called for nominations three times. A Lieffring/Freeman motion to close nominations and post unanimous ballot for Roger Gierke as Highway Vice Chairman. Motion Carried.

Approval of the Agenda and Move Any Agenda Items As Needed
A Freeman/Gierke motion to approve the agenda and move any agenda items as needed. Motion Carried.

Approval of Minutes – April 16, 2012
A Gierke/Freeman motion to approve the minutes of April 16, 2012. Motion Carried.

Public Comment and/or Input – 30 minutes
None.

Appearance by Larry Gotham from Morgan & Parmley – Approve Local Force Account CTH "O" - STP
Larry Gotham reviewed the federally funded STP grant, its processes, requirements and the 80/20 funding. The CTH "O" STP project for Rusk County is scheduled for construction by county forces in 2012A Lieffring/Gierke motion to approve the Local Force Account for CTH "O" - STP. Motion Carried.

Appearance by AECOM – Bridge Engineers
Kevin Hagen and Thomas Boguszewski appeared today to discuss AECOM and their Bridge Services.

Open Bids – CTH "W" CHIP-D Project
Kraemer Company – Contract #1 Pulverizing - $12,009.20 for 36,000.0 square yards (.333489 per square yard)
Monarch Paving Company – Contract #1 Pulverizing - $15,444.00 for 36,000.0 square yards (.4290 per square yard)
A-1 Excavating – Contract #1 Pulverizing - $14,040.00 for 36,000.0 square yards (.3900 per square yard)
Monarch Paving Company – Contract #2 Paving - $49.80 per ton for 6450 tons/$321,210.00. A Lieffring/Gierke motion to award the bid for Contract #1 (Pulverizing) to Kraemer Company. Motion Carried.
A Lieffring/Gierke motion to award the bid for Contract #2 (Paving) to Monarch Paving Company. Motion Carried.

**Town of Richland — Tilmers Road Project**
Phil Montwill reviewed the State permitting process for work planned at Tilmers Road in the Town of Richland.

**Town of Hubbard — Highway 27 report of public nuisance along Highway**
The Highway Commissioner notified the Committee of a possible public nuisance or junk yard issue along Highway 27 in the Town of Hubbard that the state is looking into. Photographs of the subject area were reviewed.

**Wes Weaver requests driveway variance on CTH "V"**
The Committee reviewed a plat map of area where Wes Weaver has requested to install a second driveway onto his property. The current Highway Driveway Permit does not allow two driveways within 300 feet of each other. Weaver’s second driveway would be approximately 135 feet from his existing driveway entrance.
A Nawrocki/Lieffring motion to allow the driveway variance for Wes Weaver. Motion Carried.

**Jeff Sauer request to lease/rent 10-12 acres of land in the Highway Department Jusyn Pit.**
The Highway Department has 10-12 acres of field located in the Highway Department's Jusyn Gravel Pit and Jeff Sauer has inquired if he could rent/lease this acreage to farm. Discussion on advantage of leasing, revenue on land lease/rentals and bidding process.

**Attendance at the 2012 Summer Highway Conference in the Wisconsin Dells: June 4, 5, 6 2012**
The following will attend the Conference: Phil Montwill, Pete Boss, Lyle Lieffring.

**Out of County Travel Requests**
A Gierke/Lieffring motion to approve the following out of county travel requests:
Highway Commissioner and Patrol Superintendent to visit new bridge site in Chippewa County — May 2012. Roger Gauthier and John Burkman attendance at Air Conditioning School in Eau Claire — May 2012. Motion Carried.

**Summer Help,**
Discussion on budget and summer help needs.

**Review Wisconsin's new Permanent UTV Program and its effect on County Highway's.**
Phil Montwill reviewed the current impact of the new permanent UTV Program that allows UTV's on County ATV Trails. Safety of UTV's was discussed. Dave Kaminski discussed advantages of opening all of the county highways to ATV/UTV use. Phil Montwill discussed high risk areas along county highways for ATV/UTV use. This item will be placed on next month’s agenda for further discussion and review.

**Authorize purchase of new/used Lowboy Trailer.**
A Gierke/Lieffring motion to move this item off the table. Motion Carried.
Phil Montwill discussed the need for a new Lowboy Trailer to haul heavy equipment. Cost of replacement is approximately $70,000.00 to $75,000.00.
A Gierke/Lieffring motion to advertise for bid for a Lowboy Trailer with an 8 foot and a 10 foot bed. Motion Carried.

**Highway Safety Report,**
Phil Montwill reported that regular safety meetings continue.
A Freeman/Gierke motion to approve the Highway Safety Report. Motion Carried.

Pete Boss discussed timelines and deadlines for 2013 budgets and anticipated increases in 2013. Discussion followed regarding services provided by the Highway Department to taxpayers; what are critical compliance services and what are not critical services. Phil Montwill will put together a report listing critical compliance services vs. non-critical services to taxpayers.

**HIGHWAY COMMISSIONER REPORT.**
The Highway Department is currently working on the CTH "M" TEA Grant project; storm sewers are being installed. The Department has picked up a rut pave, crack seal and polyfil project for Town of Stubbs and Phil is working on estimates for work in the Town of Lawrence and Town of Flambeau. County maintenance activity: washing bridges and pulling up shoulders. Highway equipment is in good shape.
A Freeman/Boss motion to approve the Highway Commissioner Report. Motion Carried.

**HIGHWAY FINANCIAL REPORT.**
N. Mertes reviewed the current status of Highway Cash, Payables, Receivables, Equipment and Blacktop Plant funds, and current balance in J/T Fund and current Year-to-Date Fund Statement through 03/31/2012.
A Lieffring/Gierke motion to approve the Financial Report. Motion Carried.

**HIGHWAY OFFICE REPORT.**
N. Mertes reviewed status of workers compensation claims, liability insurance, office personnel activity, crew update, retirements, and FMLA requests.
A Gierke/Freeman motion to approve the office report. Motion Carried.

**HIGHWAY COMMITTEE- ANNOUNCEMENTS**
None.

Sign and approve pre-approved highway payable list.
Payable list reports were reviewed: Wells Fargo - $87,985.13 Payables - $56,576.03 Payrolls - $121,203.42
A Lieffring/Boss motion to approve pre-approved highway payables: Well Fargo - $87,985.13, Payables - $56,576.03, Payrolls - $121,203.42. Motion Carried.

Set date for next highway committee meeting.
The next regular Highway Committee meeting is set for June 21, 2012 at 9:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Lieffring/Gierke motion to adjourn. Motion Carried.

Meeting adjourned at 12:23 p.m.

Minutes prepared by Highway Office Manager – Nanci A. Mertes

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