Rusk County
Highway Committee

February 20, 2012


Also Present: Nanci Mertes, Phil Montwill, Tom Riegel, Don Mansky.

Call meeting to order.
Highway Chair Tom Costello called today’s meeting to order at 9:00 a.m.

Approval of the agenda and move any agenda items as needed.
A. Boss/Gierke motion to approve the agenda with changes and move any agenda items as needed. Motion Carried.

Approval of minutes – of January 16, 2012.
A Freeman/Gierke motion to approve the minutes of January 16, 2012 to include the following correction to motion: A Freeman/Gierke motion to hire extra help from Nicolet Staffing for 24 hours per week for an estimated 12 weeks (3 months). Motion Carried.

Public Comment and/or input – 30 minutes.
None.

Correspondence from the Office of Commissioner on Railroads – Extension of time granted to complete project at railroad crossing located at Sheep Ranch Rd. in the Town of Flambeau.
The Office of the Commissioner of Railroads reported that the project at Sheep Rand Rd. railroad crossing in the Town of Flambeau has been extended.

Correspondence from the Office of the Commissioner of Railroads – regarding railroad crossing on Old 14 Road in the Town of Strickland.
The DOT and the Town of Strickland plan to improve the intersection of Old 14 Road and Section 13 Road. Because the track has been out of service for a long time, at the hearing the DOT proposed that TRACKS OUT OF SERVICE signs be posted at the crossing and that a new crossing not be installed at this time. According to DOT’s plan, the crossing surface would need to be installed when and if the rail line is reactivated. The likelihood has substantially increased that the rail line will be reactivated and rehabilitated. It also appears likely that a decision by the WCL will be made known in the not too distant future. Potentially changing conditions make it advisable to put this matter on hold rather than proceed to a decision based on existing conditions. At the time of the hearing, the WCL indicated that it was exploring the possibility of rehabilitating this line from Ladysmith to Almena in order to provide train service for the rapidly expanding frac sand operations in the area. If WCL does rehabilitate the line, it is likely that about 6 trains per day traveling at 40 mph would operate on the corridor, including at the location of the Old 14 Road crossing.

Weekend Patrol Coverage.
P. Montwill distributed "Weekend Patrol Coverage" language for the Committee to review.

New Overtime Policy for Highway Department employees.
P. Montwill distributed copies of the new Overtime language for Highway Department employees. A Boss/Freeman motion to make the following change to the language: A Week shall begin at 12:00 a.m Sunday and run through 11:59 p.m. the following Saturday. Motion Carries.

Report of possible job title changes that will be presented to Personnel Committee.
P. Montwill discussed job title changes for the Highway Office Manager and Highway Bookkeeper.
Out of County Travel Requests –
A Costello/Gierke motion to approve “Out of County” travel for the year with a notification via e-mail to the Committee when out of county travel occurs each month. Motion Carried.

Highway Safety Report.
The crew completed their Forestry Industry Safety Training and Awareness (FISTA) training.
A Freeman/Gierke motion to approve the Highway Safety Report. Motion Carried.

James Meng – Mining Agreement.
P. Montwill reported that he would like to continue the lease at the Meng Pit. James Meng has agreed to extend the contract for another three years with an increase in bank run gravel from $0.47 per ton to $0.50 per ton for 2012, 2013 and 2014.
A Gierke/Costello motion to approve the James Meng contract with the increase in bank run gravel. Motion Carried.

Request from Town of Grant to amend the County Ordinance to open the following county highway for ATV traffic: CTH G from CTH P to the city limits.
P. Montwill reported that the traffic count is very high on CTH “G” and that there are several safety factors involved there.
A Boss/Gierke motion to deny the request from the Town of Grant. Motion Carried.

Open Bids for Waste Oil.
One Bid was received.
Rock Oil – R5 Fuel Oil - $2.18 per gallon.
A Freeman/Gierke motion to award the bid to Rock Oil for $2.18 per gallon. Motion Carried.

Open Bids for Culverts.
Four bids were received.

<table>
<thead>
<tr>
<th>True North Steel</th>
<th>County Materials:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Metal Culverts</td>
<td>No plastic culverts were bid.</td>
</tr>
<tr>
<td>Plastic Culverts</td>
<td></td>
</tr>
<tr>
<td>12” - $11.00</td>
<td>12” - $7.80</td>
</tr>
<tr>
<td>15” - $13.00</td>
<td>15” - $9.55</td>
</tr>
<tr>
<td>18” - $16.00</td>
<td>18” - $11.45</td>
</tr>
<tr>
<td>21” - $18.00</td>
<td>21” - $13.15</td>
</tr>
<tr>
<td>24” - $17.00</td>
<td>24” - $15.00</td>
</tr>
<tr>
<td>30” – $25.00</td>
<td></td>
</tr>
<tr>
<td>36” – $33.00</td>
<td></td>
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</tbody>
</table>

Metal Culverts Inc.:
No plastic culverts were bid.

<table>
<thead>
<tr>
<th>First Supply – Eau Claire</th>
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<tbody>
<tr>
<td>12” - $4.33</td>
</tr>
<tr>
<td>15” - $6.01</td>
</tr>
<tr>
<td>18” - $8.18</td>
</tr>
<tr>
<td>24” - $13.14</td>
</tr>
<tr>
<td>30” - $18.36</td>
</tr>
<tr>
<td>36” - $25.02</td>
</tr>
</tbody>
</table>

A Gierke/Freeman motion to award the purchase of metal culverts to Metal Culverts Inc. and the purchase of plastic culverts to First Supply – Eau Claire. Motion Carried.
Open Bids for Road Oil.
Two bids were received.
Calumet Specialty Products
PG58-28 $568.48 per ton (delivered)
No SC Bid.

Meigs -
PG58-28 $508.37 per ton (delivered)
SC Oil - $3.5675 per gallon
A Boss/Gierke motion to award the bid for PG58-28 Oil to Calumet Specialty Products. Motion Carried.
A Boss/Gierke motion to award the bid for SC Oil to Meigs. Motion Carried.

HIGHWAY COMMISSIONER REPORT.
P. Montwill presented the highway report.
A Freeman/Gierke motion to approve the Highway Commissioner report. Motion Carried.

HIGHWAY FINANCIAL REPORT.
N. Mertes reviewed the current status of Highway Cash, Payables, Receivables, Equipment and Blacktop Plant funds, and current balance in J/T Fund.
A Gierke/Freeman motion to approve the Financial Report. Motion Carried.

HIGHWAY OFFICE REPORT.
N. Mertes reviewed status of workers compensation claims, liability insurance, office personnel activity, crew update, retirements, and FMLA requests.
A Gierke/Freeman motion to approve the Highway Office Report. Motion Carried.

HIGHWAY COMMITTEE- ANNOUNCEMENTS
None.

Sign and approve pre-approved highway payable list.
Payable list report totaling $99,800.32 was reviewed and signed by the Committee. Payroll vouchers totaling $84,930.86 were reviewed and signed by the Committee, paycard charges totaling $103,160.91 were reviewed and signed.
A Boss/Gierke motion to approve the payroll vouchers totaling $84,930.86, payable listing report totaling $99,800.32 and paycard charges totaling $103,160.91. Motion Carried.

Set date for next Highway Committee meeting.
The next regular Highway Committee meeting is set for March 19, 2012 at 9:00 a.m. at the Rusk County Highway Department.

Motion to adjourn.
A Gierke/Costello motion to adjourn. Motion Carried.

Meeting adjourned at 11:10 a.m.

Minutes prepared by Highway Office Manager – Nanci A. Mertes

Distributed on February 21, 2012