Members present: Schmitt, Schneider, Stout and Pedersen
Absent: Biller
Others: J. Rassbach, T. Hall, D. Kaminski, M. Hraban and M. Egle

1. Schmitt called the meeting to order at 8:00 AM.

3. Stout/Schneider motion to approve the November 5, 2014 meeting minutes, motion carried.

4. Rusk County Emergency Management/Ambulance Director presentation
   a. Tom Hall presented the December 2014 monthly report which included the EMA and Ambulance reports. Discussion on the staffing shortage for EMT’s and the struggle some days to keep 2 crews in service in the county. Hall informed the committee that it is cheaper to replace the billing clerk rather than contracting for those services. Sheriff Kaminski recommended that this would be the time to move the billing clerk back to the EM/Ambulance office for the 80% time budgeted. When the EM/Ambulance director was moved to the Sheriff’s office, there wasn’t space for the billing clerk so the billing clerk moved to the Finance department; however, now that the EM/Ambulance director has a larger office in the courthouse, it would be more convenient to move the clerk back to this office to assist with other clerical duties. Pedersen/Stout made a motion that when the new billing clerk is hired that she moves back to the EM/Ambulance office 80% as budgeted, motion carried. Schneider/Petersen motion that Bob Stout represents the Emergency Services committee on the hiring panel for the billing clerk interviews, motion carried.

b. Training requests – no upcoming training requested.

c. Payment of bills – Schneider/Pedersen motion to approve the payment approval report, motion carried.

d. Review and vote on new job description for EM/AMB director – The committee will review the new job description in January after the Personnel committee has reviewed it.

5. Rusk County Coroner presentation
   a. Monthly report – Rassbach presented the monthly report. There were 12 natural deaths, 1 undetermined, 10 cremations, 1 autopsy and 1 disinterment in process. Rassbach has appointed a new deputy coroner and one deputy coroner resigned. A laptop from a previous deputy coroner is damaged and non-repairable and missing is a jump drive, camera battery and mapping CD. Inventory is still on backorder.

   b. Training requests – none

c. Payment of bills – included in the Sheriff’s payment approval report.

6. Rusk County Sheriff presentation
   a. Monthly report – Sheriff Kaminski presented the monthly report which included inmate population, training, meetings, calls for service, inmate housing, and overtime.

   b. Training requested – Spinner for Advanced Jail Officer Tech, Rice Lake and Jandrt/Olson for Jail In-service, Rice Lake. Schneider/Pedersen motion to approve the training requested, motion carried.

   c. Payment of bills – Stout/Pedersen motion to approve the payment approval report, motion carried.

   d. 2015 squad maintenance bid opening – Bids were received from Toycen of Ladysmith, Rusk County Transit and Jerry’s Amoco. Stout/Schneider motion to accept the bid from Jerry’s Amoco for the 2015 squad maintenance, motion carried.

   e. Damage of personal items in the line of duty – Investigator Kummet was involved in an altercation and his personal jeans were damaged. Schneider/Stout motion to approve the replacement of the jeans not to exceed $110, motion carried.

7. The next meeting will be Thursday, January 15, 2015 at 9:00 AM.

8. Petersen/Schmitt motion to adjourn, motion carried.