Rusk County Emergency Services
Meeting Minutes
Wednesday, December 12, 2012 – 12:00 PM

Members present: Schneider, Pedersen, Lieffring and Willingham
Others: Chief Deputy Egle, Tom Hall and Mike Hraban

1. Vice-Chair Schneider called the meeting to order at 12:00 PM.

2. Lieffring/Pederson motion to approve the agenda, motion carried.

3. Lieffring/Pedersen motion to approve the November 14, 2012 meeting minutes, carried.

4. Jail tour and meal – lunch was served and tour will take place at the end of the meeting.

5. Rusk County Emergency Management/Ambulance Director presentation
   a. Tom Hall presented the December 2012 monthly report. Discussion on training, events, meetings, call types and A/R.
   b. Lieffring/Willingham motion to approve the Evoc training for EMT’s and FR and training on tourniquets and other new policies, motion carried.
   c. Bills were reviewed and the payment approval report was signed.
   d. Billing procedure for second leg transfers – Currently the patient is not charged for second call within 24 hours. Hall recommends changing the billing for each call, as long as the patient gets off the cot and the EMT’s go back into service. Motion by Pedersen/Lieffring to approve the billing change effective January 1, 2013, motion carried.
   e. Job descriptions for EMR and EMTs – Hall has the job descriptions ready for the Personnel Committee to review and return so the EMT’s can then review.
   f. Bid process for replacement of 2005 ambulance – Hall will begin this process. 251 will be replaced with the new ambulance and old 251 will replace the transfer ambulance.

Willingham/Pedersen motion to approve the monthly report, motion carried.

6. Rusk County Coroner presentation – absent

7. Rusk County Sheriff presentation
   a. Monthly report – Chief Deputy Egle presented the November 2012 monthly report. Discussion on inmate population, training, events, meetings, other business, calls for service, inmate housing a/r, and overtime.
   b. Training requests – Lieffring/Willingham motion to approve the requested training for Majeskie, Duchnowski, Hibbard, Egle and Ohmstead, motion carried.
   c. Payment of bills – The payment approval report was reviewed. Willingham/Lieffring motion to approve the expense report, motion carried.

8. The next meeting will be Wednesday, January 9, 2013 at 8:00 am.

The jail tour began at 12:55 pm.

9. Lieffring/Pedersen motion to adjourn at 1:15 pm, motion carried.