The meeting was held in the Rusk County Government Center third floor conference room.

Present: Randy Tatur, Jim Platteter, Pete Boss, Karl Fisher, and Arian Knops. Also present: Denise Wetzel and Rosemary Schmit.

Chair Tatur called the meeting to order at 8:30 a.m.

Deb Svihovec was present via speakerphone to discuss health insurance issues relating to Health and Human Services and grant reimbursement for the HRA. Sandy Stiner and Stacy VanHeesch were also present. Stiner explained the billing to the state for grant fund recovery. Svihovec was asked to get health insurance rates if we used an HSA for the 35 employees who are billable to Health and Human Services grant programs.

Nanci Mertes and Phil Montwill gave a presentation on Internal Service Fund Accounting.

**Platteter/Knops made a motion to approve the November 20, 2013 minutes. Motion carried.**

Invoices paid December 1, 2013, to December 17, 2013, were reviewed, discussed, and signed. Invoices to be paid after Finance approval were reviewed, discussed, and signed. **Boss/Platteter made a motion to approve paying the bills with the exception of the Epsilon Sigma Phi invoice. Motion carried.**

Rich Summerfield was present to discuss tax deed properties.

**Boss/Knops made a motion to add Corporation Counsel contract payments to the preapproved invoice list in Chapter 6 of the Financial Procedures Manual. Motion carried.**

The Committee discussed cutting permits and the statutes that apply to them. Doug Lebal asked to have an item placed on the Finance agenda to discuss cutting permits and was supposed to send an e-mail explaining his questions or attend the meeting in person, but the County hasn’t heard from Lebal since his initial request.

Mike Naczas was present to explain some of his department's invoices.

The Committee discussed the line item transfer policy. It was the consensus of the Committee to review line item transfers in February unless during the year expenses exceed the original budget.

Fisher updated the Committee on Personnel activities.
Boss/Platteter made a motion to deny the Coroner carry forward request and address the Coroner budget needs in 2014 using contingency funds. Motion carried.

Platteter/Knops made a motion to approve the Stacy VanHeesch attending Northwest Regional Negotiating monthly meetings along with Denise Wetzel. Motion carried.

Verna Nielsen presented the Treasurer’s report including an update on bank balances. It was the consensus of the Committee not to transfer any funds from the plat book fund to the general fund to ensure there are enough funds for the next plat book purchase.

Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, and dog licenses.

Andy Albararado presented the Economic Development and Joint Management report which included an update on buildings, projects and business opportunities.

Chair Tatur called for closed session for Discussion and consideration of MSCA, LLC (Mount Senario Collegiate Academy) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. WI Stats. 19.85 (1)(e). Platteter/Knops made a motion to go into closed session. Roll call. Tatur, yes; Platteter, yes; Boss, yes; Knops, yes; Fisher, yes. Motion carried by roll call vote. The Committee went into closed session at 12:06 p.m.

Platteter/Knops made a motion to go into open session. Motion carried. The Committee went into open session at 12:47 p.m.

Schmit presented the Finance Director’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

The next Finance meeting is Wednesday, January 15, 2013.

Boss/Knops made a motion to adjourn. Motion carried. The meeting was adjourned at 12:53 p.m.

Rosemary Schmit, Recording Secretary