The meeting was held in the Rusk County Government Center third floor conference room.

Present: Randy Tatur (at 8:45 a.m.), Pete Boss, Karl Fisher, Tony Hauser, and Mike Hraban. Also present: Denise Wetzel and Rosemary Schmit.

Vice Chair Boss called the meeting to order at 8:30 a.m.

**Motion by Fisher, second by Hauser to approve the November 18, 2015 minutes. Motion carried.**

Sheriff Jeff Wallace was present to request BP credit cards. Discussion was held which included purchasing gasoline from the County Highway department. The Sheriff’s department could save money when purchasing gasoline during transfers if they had the BP card. **Motion by Hraban, second by Fisher to allow the Sheriff’s department to get BP credit cards for the squads. Motion carried.**

Wallace, Ted East, Chris Kammerud, and Kathy Walthers were present for the discussion on senior and jail meals. **Motion by Boss, second by Fisher to go with contracted meals for senior and jail meals. Roll call vote: Tatur, no; Hauser, yes, Hraban, yes; Boss, yes; Fisher, yes. Motion carried by roll call vote.**

Annette Barna was present to request that the Youth Programs Coordinator become a County position. **Motion by Boss, second by Hraban to proceed with the process to make this position a County employee. Motion carried.**

Invoices paid December 1, 2015, to December 15, 2015, were reviewed, discussed, and signed. Invoices to be paid after Finance approval were reviewed, discussed, and signed. **Motion by Hraban, second by Boss to approve paying the bills. Motion carried.**

Fisher updated the Committee on the Employee Assistance Program. **Motion by Fisher, second by Boss to adopt the Employee Assistance Program with funding from the deductible fund. Motion carried.**

Fisher gave an update on Personnel issues.

Andy Albarado presented the Economic Development which included an update of buildings and projects.

Verna Nielsen presented the Treasurer’s report which included an update of bank balances. **Motion by Hraban, second by Fisher to approve Sterling Bank and Farmers and Merchants Bank as depositories. Motion carried.**

**Motion by Hauser, second by Hraban to approve Denise Wetzel attending the WCCO Conference on March 6 to 9 in Madison. Motion carried.**
Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, and dog licenses.

Schmit presented the Finance Director’s report which included an update of back taxes, sales tax, insurance, and county cars.

The next regular Finance meeting is Wednesday, January 20, 2016, at 8:30 a.m.

The meeting was adjourned 12:40 p.m.

Rosemary Schmit, Recording Secretary

If you are deaf and/or hard of hearing, call us through Wisconsin Relay at 711.