Rusk County Emergency Services Meeting
Meeting Minutes
Wednesday, November 6, 2013 – 8:00 A.M.

Present: Knops, Willingham, Schneider, Lieffring and Pedersen
Others present: Mike Hraban, Rich Summerfield, Jim Rassbach, Tom Hall, Sheriff Kaminski and Chief Deputy Egle

1. Meeting called to order at 8:00 AM by Chairman Knops

2. Approval of Agenda – Schneider/Pedersen motion to approve the agenda, motion carried.

3. Approval of October 9, 2013 meeting minutes – Pedersen/Schneider motion to approve, motion carried.

5. Rusk County Coroner presentation
   a. Monthly report – Jim Rassbach presented the November monthly report. One Deputy Coroner is on medical leave. There were 13 natural deaths, 1 MV fatality and 1 pending death certificate plus 6 cremations.
   b. Training request - none
   c. Payment of bills - none
   d. Medical Examiner resolution – Discussion on the time requirements and job. This resolution will eliminate the Office of Coroner and establish a Medical Examiner effective January 6, 2015. The ME will be an appointed position and not an elected position; therefore, giving the county more control of the position.

   Schneider/Willingham motion to submit the resolution to County Board with changes suggested by Summerfield, discussion followed. Voting yes – Lieffring, Pedersen, voting no – Willingham, Schneider, Knops, motion failed.

   Willingham/Lieffring motion to ask the committee chair to ask the county board chair to remove the resolution from the county board agenda, motion carried.

   This resolution will be presented at the December 2013 meeting with the effective date changed to Tuesday, January 6, 2015.

   Lieffring was excused at 8:24 AM.

4. Rusk County Emergency Management/Ambulance Director presentation
   a. Monthly report– Tom Hall presented the November 2013 monthly report (which includes discussion on meetings, events, call types & A/R).
   b. Training requests – Nov 13 & 14, 2013 mass fatalities training in Rice Lake – Pedersen/Schneider motion to approve the training, motion carried.
   c. Payment of bills – Pedersen/Schneider motion to approve the payment approval report, motion carried.
6. **Rusk County Sheriff presentation**

   a. **Monthly report** – Sheriff Kaminski presented the October 2013 monthly report (which includes discussion on jail population, events, meetings, Calls for Service, overtime & A/R)


   c. **Payment of bills** – Schneider/Pedersen motion to approve the payment approval report, motion carried.

   d. **Hiring update** – The part-time patrol and female D/J began November 1st and are currently training.

   e. **Open bids for 2014 squad maintenance** – The ad for accepting bids ended October 31, 2013 and stated the bids would be opened November 13, 2013. The bidders will be advised that the bids will be opened on November 12, 2013 at 8:00 AM in the small conference room.

7. **Set December 2013 meeting date and time** – December 11, 2013.

8. **Adjournment** - Schneider/Pedersen motion to adjourn at 9:11 AM, motion carried.