The meeting was held in the Rusk County Government Center third floor (LEC) meeting room.


Chair Tatur called the meeting to order at 8:30 a.m.

Andy Albarado presented the economic development report which included an update on buildings and activities.

Eugene Soroko, Tony Hauser, Mike Naczas, Joanne Phetteplace, and Verna Nielsen were present to discuss tax deed properties.  It was the consensus of the Committee that Committee needs to get an opinion from Rich Summerfield on the Soroko property.  The Committee discussed disposal of the house on the Tony tax deed property.  **Platteter/Knops made a motion to dispose of the house on the Tony tax deed property in the least expensive manner.  Motion defeated.**  It was the consensus of the Committee to check with Summerfield regarding selling the Tony tax deed property to the Village of Tony.

Chris Brooks Carlton was present to discuss the interest on the back taxes for the WLDY property.  Carlton requested relief on the penalties on the back taxes from the previous owner.  It was the consensus of the Committee to get a legal opinion from Rich Summerfield and place this item on next month’s agenda.

The PMA contract was discussed.  **Platteter/Knops made a motion to approve contracting with PMA Financial Network as our financial advisor.  Motion carried.**

Phetteplace presented the Treasurer’s report which included an update of bank balances and tax deeds.

**Knops/Fisher made a motion to approve the October 17, 2012, minutes and the November 7, 2012, joint Personnel/Finance minutes.  Motion carried.**

Invoices paid November 1, 2012, to November 27, 2012, were reviewed, discussed, and signed.  Invoices to be paid after Finance approval were reviewed, discussed, and signed.  **Platteter/Fisher made a motion to approve paying the bills.  Motion carried.**

The Committee reviewed Chapters 13 to 15 of the Financial Procedures Manual.  The Committee changed the wording in those chapters replacing the word “voucher” with “invoice.”  In Chapter 15, they changed the wording “County Auditor” to “Finance Director”.  **Platteter/Knops made a motion to approve Chapters 13 to 15 of the Financial Procedures Manual as amended.  Motion carried.**

Fisher updated the Committee on Personnel activities.

**Platteter/Fisher made a motion to forward a resolution to cancel outstanding checks to the County Board.  Motion carried.**

**Platteter/Knops made a motion to approve reimbursing the mileage reimbursement for Calvin Holman past the 60-day deadline.  Motion carried.**
Knops/Fisher made a motion to forward the resolution to amend the 2012 Teen Court Budget to the County Board. Motion carried.

Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, and dog licenses.

Schmit presented the Finance Director’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

The next regular Finance meeting is Wednesday, December 19, 2012.

Platteter/Knops made a motion to adjourn. Motion carried.

The meeting was adjourned at 12:50 p.m.

Rosemary Schmit, Recording Secretary