The meeting was held in the Rusk County Government Center third floor conference room.

Present: Randy Tatur, Jim Platteter, Pete Boss, Karl Fisher, and Arian Knops. Also present: Denise Wetzel and Rosemary Schmit.

Chair Tatur called the meeting to order at 8:40 a.m.

Jim Edming, Brad Edming, and Cheryl Ogle were present for the discussion on the Hawkins tax deed property #018-00619-0001. There is an unresolved federal lien on the tax deed property which was unknown at the time B. Edming bid on the property. Discussion on legal issues and procedures for selling tax deed properties in rem. It was the consensus of the Committee to extend the time frame for B. Edming to pay the balance due on the property. The Committee discussed refunding the bid deposit if B. Edming requests.

Andy Albarado presented the Economic Development and Joint Management report which included an update on buildings, projects and business opportunities.

Platteter/Knops made a motion to approve the October 16, 2013 minutes. Motion carried.

Invoices paid November 1, 2013, to November 19, 2013, were reviewed, discussed, and signed. Invoices to be paid after Finance approval were reviewed, discussed, and signed. Knops/Boss made a motion to approve paying the bills. Motion carried.

Cassandra Camren resigned effective December 13. The Personnel Committee authorized Schmit to use the approved list from the last hiring process to fill the vacancy. Schmit introduced the Committee to Elizabeth Schmidt, the new Finance Accountant.

Carol Johnson was present to discuss the request from Donald Josi for a refund on his birth certificate. Josi paid for a birth certificate, but the certificate had his name listed as “Ronald” instead of “Donald.” Tatur/Fisher made a motion to refund Donald Josi $20.00 paid for the birth certificate. Motion carried.

Fisher/Platteter made a motion to amend Chapter 9 Item D of the Financial Procedures Manual to include the language that “All property must be titled under the name ‘County of Rusk’.” Motion carried.

The Committee discussed the request for a refund from the Bruce tax deed property #106-00518-0000. The property has an assessment from the Village of Bruce that passes on to the new owner of the property. Fisher/Platteter made a motion to retain the bid deposit on the Bruce tax deed property #106-00518-0000 following the language within the tax deed sale notice. Motion carried.
Carolyn Martin was present to discuss CDBG rent and the administrative contract. It was the consensus of the Committee not to charge rent for the CDBG office in the Government Center beginning in 2014 and to continue not charging CDBG for rent unless new grant funding is received. Fisher/Knops made a motion to authorize Randy Tatur to amend the CDBG contract to increase administrative fees paid to Carolyn Martin by $1,000. Motion carried.

Fisher updated the Committee on Personnel activities.

The Committee reviewed Chapter 2 of the Code Book.

The Committee reviewed the request from Drew Link to pay the back taxes beyond the redemption period and redeem his property. Rich Summerfield was present via speakerphone. The County does not have an ordinance that would allow the Finance Committee the authority to allow Link to redeem this property beyond the redemption period.

Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, and dog licenses.

Verna Nielsen presented the Treasurer's report which included an update of investments.

Schmit presented the Finance Director's report which included the sales tax report, collection of back taxes, insurance report, and county car report.

The next Finance meeting is Wednesday, December 18, 2013.

Chair Tatur adjourned the meeting at 1:30 p.m.

Rosemary Schmit, Recording Secretary