Rusk County Emergency Services  
Meeting Minutes  
September 11, 2013 – 8:00 A.M.

Present: Knops, Pedersen, Schneider, Lieffring and Willingham  
Others present: Kaminski, Hall, Jim & Sandy Rassbach and Hraban

1. Chairman Knops called the meeting to order at 8:00 A.M.

2. Pedersen/Lieffring motion to approve the agenda, motion carried.

3. Lieffring/Schneider motion to approve the August 7, 2013 meeting minutes, motion carried.

4. Rusk County Emergency Management/Ambulance Director presentation  
   a. Monthly report - Tom Hall presented the monthly report for September, 2013 which included monthly training, events, meetings, and ambulance repairs. Hall discussed the possibility of having and advanced EMT to run one ambulance at a higher level of care. Hall explained what some of the requirements would be.
   b. Training requests – All Hands Conference and WEMA Conference in Madison – both have been previously approved.
   c. Hall presented the Payment Approval Report which was reviewed and signed. Lieffring/Pedersen motion to approve the monthly report and payment of bills, motion carried.

5. Rusk County Coroner presentation  
   a. Monthly report – Coroner James Rassbach presented the monthly report. There were 12 natural deaths, 1 suicide, 1 pending death, and 9 cremations. Another key was made for the Coroner van and the total van mileage was 136. Finance and Personnel approved the Deputy Coroner stipend and a resolution will be presented to the County Board.
   b. Training requests – Rassbach requested to attend the WCMEA Conference in Manitowoc on October 13 – 16th. He would take his personal vehicle and submit mileage. This conference is also being held in Minnesota. Schneider/Lieffring motion to approve Rassbach to attend the WCMEA conference in either Wisconsin or Minnesota, motion carried.
   c. Payment of bills - Paper and credit card invoices have been submitted to Finance. Adjustments need to be made to the 2013 budget and Cassandra is reviewing the budget.

   Pederson/Schneider motion to approve the monthly report, motion carried.
6. Rusk County Sheriff presentation
   a. Monthly report – Sheriff Kaminski presented the August 2013 monthly report which included discussion on jail population, events, meetings, calls for service and overtime. In July there were 414 vacant patrol hours which some were filled with overtime and 277 hours were left unfilled. Sheriff Kaminski informed the committee that the jail population is high and we are not able to house Washburn County inmates at this time. Kaminski also updated the committee on the State bill that is being proposed to committee regarding charging 17 year olds as juveniles. This could have a big impact on counties and the Sheriff’s budget if passed.
   b. Training requests – Kummet, Vehicular Homicide, Brookfield 9/18-19/2013. Pedersen/Willingham motion to approve the training as requested, motion carried.
   c. Payment of bills – The committee reviewed and signed the Payment Approval Report. Lieffring/Willingham motion to approve the Payment Approval Report, motion carried.
   d. Hiring update – the full-time patrol deputy is training and about ready to be on his own; backgrounds are being conducted on the part-time patrol and part-time female dispatcher/jailer.

Mike Hraban thanked the County for the LFD air packs, and updated the committee on City/County issues.

7. The next meeting will be Wednesday, October 9, 2013 at 8:00 A.M.

8. Lieffring/Schneider motion to adjourn at 9:35 A.M., motion carried.