Present: Knops, Pedersen, Schneider and Willingham
Others present: Kaminski, Egle, Hall, Rassbach and Hraban

1. Chairman Knops called the meeting to order at 8:00 A.M.

2. Pedersen/Schneider motion to approve the agenda, motion carried.

3. Schneider/Pedersen motion to approve the July 10, 2013 meeting minutes, motion carried.

4. Rusk County Emergency Management/Ambulance Director presentation

   a. Monthly report - Tom Hall presented the monthly report for August, 2013 which included monthly events, meetings, new EMT's, repairs to the ambulance, response time requirements, and ongoing work on employee handbook. Hall presented a resolution to increase the per diem for all ambulance department personnel to attend regular monthly squad meetings from $6 to $24 in hopes of getting better attendance at the meetings. Pedersen/Willingham motion to support the resolution to raise the per diem to $24 for EMS and First Responders and forward to Personnel and Finance committees, Schneider abstained, motion carried.

   b. Training requests – 7/22 drill in Iron County, WEMA conference 10/14-17, and Lifequest Billing Hot topics in EMS 11/11-12 in WI Dells. Pedersen/Schneider motion to approve the training, motion carried. Hall requested approval to attend TRAC meeting in Eau Claire when scheduled and time is available. Schneider/Pedersen motion to approve attendance for RTAC meetings in Eau Claire on a continual basis, motion carried.

   c. Hall presented the Payment Approval Report which was reviewed and signed.

   d. 2014 budget review – Hall would like to transfer $4000 from Hazmat to purchase a Ford Explorer from the Sheriff’s fleet. This will be placed on the September agenda. Hall meets with Finance on Thursday, August 22, 2013 for budget review. Schneider will attend this meeting with Hall.

Ambulance budget – reduce the indirect costs to 0.00; change the billing clerk to 75% FTE. Motion Schneider/Pedersen to forward the Ambulance budget to Finance with amendments, motion carried.

First Responder budget – zero levy. If grant is awarded, will submit new budget.
Ambulance grant – zero levy
LEPC – zero levy
LEPC Equipment grant - $500 levy
Emergency Government - $25,166 levy
Hazmat – Hazmat has been dissolved. Add $5,000 unemployment and $22,555 for firefighter training, funding from the fund balance. Zero levy.

Homeland Security – zero levy
Willingham/Pedersen motion to submit budgets as edited to Finance, motion carried.

e. Change in contract for AED service through Physio-Control – Hall will revise the contract from 34 AED units to 54 AED units. The price per unit is the same. This is a three-year contract which will be $48,000. Pedersen/Schneider motion to approve the increase of the number of units in the contract, motion carried.

5. Rusk County Coroner presentation

a. Monthly report – Coroner James Rassbach presented the monthly report. Governor Walker appointed Rassbach Coroner effective July 26, 2013. Rassbach reported on office bills, van mileage, July deaths and cremations, Deputy Coroners, and that 2011 cremations have been invoiced and paid and 2012 & 2013 cremations have been tabulated, submitted to Finance and invoiced.

Rassbach requested committee approval to use 2013 cremation fees collected to pay a Deputy Coroner on-call pay of $2.50 per hour. Rassbach will present this request to Personnel and the Finance committees. Schneider/Willingham motion in support to move ahead with this, motion carried.

b. Training requests - none

c. Payment of bills - Paper and credit card invoices have been submitted to Finance

d. 2014 Budget review – Rassbach presented the 2014 Coroner budget. The Deputy Coroner on-call pay is included in budget for $17,520, increase in per diem pay, training, transports, autopsy and supplies. Levy $55,424.13. Pedersen/Schneider motion to forward the 2014 Coroner budget to Finance, motion carried.

6. Rusk County Sheriff presentation

a. Monthly report – Sheriff Kaminski presented the July 2013 monthly report which included discussion on jail population, events, meetings, calls for service and overtime.

b. Training requests – Hibbard 9/18-20/13; Brunner 9/9-10/13; Duchnowski, Egle & Ohmstead 9/9-10/13; Ahneman & Jaedike 9/11-13/13; and Nitek 9/12/13. Willingham/Schneider motion to approve the training as requested, motion carried.

c. Payment of bills – The committee reviewed and signed the Payment Approval Report. Chief Deputy Egle is considering seeking bids on squad maintenance and oil changes. Egle informed the committee of concerns with current vendor and it was suggested these concerns be taken to their board. Schneider/Pedersen motion to approve the bills, motion carried.
d. Hiring update – the full-time patrol deputy is training and doing well; the background is being conducted on the PT female dispatch/jailer and when completed the background on the PT patrol deputy will begin.

e. 2014 Budget review – Sheriff Kaminski presented the 2014 budgets for Sheriff, Jail, County Conservation, DARE, BRDEU, RCUAVP, VSS, Explorer, ATV, Water Patrol, Snow Patrol, BRDEU Meth, Wireless 911, Shop with a Cop, Project Lifesaver and Video Camera Project. Sheriff Kaminski will be adjusting the health insurance line items for the Sheriff and Jail budgets and will then submit to Finance. Schneider/Willingham motion to forward the budgets to Finance.

7. The next meeting will be Wednesday, September 11, 2013 at 8:00 A.M.

8. Pedersen/Schneider motion to adjourn at 11:50 A.M., motion carried.