The meeting was held in the Rusk County Government Center (North LEC) meeting room.

Present: Randy Tatur, Jim Platteter, Pete Boss, Karl Fisher, and Arian Knops. Also present: Denise Wetzel and Rosemary Schmit.

Chair Tatur called the meeting to order at 8:30 a.m.

**Knops/Boss made a motion to approve the July 17, 2013 minutes. Motion carried.**

Jim Rassbach was present to discuss the proposal for on-call pay for Coroner deputies. This will be reviewed at the August 22 budget meeting.

Ron Freeman was present to review invoice payment procedures. Discussion followed on the need for department administrator initials for approval on invoices and use of purchasing card. It was suggested that these issues be included on the agenda for the next department administrator meeting scheduled for August 28. **Boss/Knops made a motion to amend Chapter 6 of the Financial Procedures Manual to incorporate language from Chapter 2 of the County Code Section 2-192 stating “Overseeing committees shall audit all claims and accounts referred to it by the respective County department administrator and send invoices with notation of approval or disapproval of the department administrator or authorized designee to the Finance department who shall submit them and any other known claims to the Finance Committee with Finance department audit noted through electronic signature when invoice is entered.” Motion carried.**

The Committee reviewed line item transfer requests to cover the purchase of a new truck and GPS equipment for the Forestry department. **Knops/Fisher made a motion to approve the line item transfers for the Forestry truck and equipment purchase as presented. Motion carried.**

Fisher updated the Committee on Personnel activities.

Verna Nielsen and Stacy VanHeesch were present for the PMA presentation given by Sara Schnoor relating to an investment plan and cash flow projection for Rusk County.

Nielsen presented the Treasurer’s report including an update on bank balances. The Committee discussed the current investments.

Nielsen informed the Committee that the new plat books were delivered. **Platteter/Knops made a motion to sell the new plat books for $25 and give the option to purchase the old plat book for $10 with the purchase of a new plat book. Motion carried.** Nielsen was directed to use her discretion on how to sell the atlases.
Bill McReynolds from Premier Solutions Group and Keith Langenhahn from Wisconsin Counties Association were present for the Premier Solutions Group presentation. VanHeesch and Cassandra Camren were also present.

Invoices paid August 1, 2013, to August 20, 2013, were reviewed, discussed, and signed. Invoices to be paid after Finance approval were reviewed, discussed, and signed. **Boss/Platteter made a motion to approve paying the bills with the exception of the B&B invoice #57408 for $6,960.68. Motion carried.**

**Platteter made a motion to forward the resolution to Amend 2013 Budget to Create a Forest Gravel Crushing Account to the County Board. Motion carried.**

**Boss/Platteter made a motion to discontinue the Wellness continuing appropriation and incorporate the Wellness Budget Page 115 into the Legal Fees/Labor Negotiations/Human Resources Budget Page 140. Motion carried.**

**Knops/Boss made a motion to approve Verna Nielsen attending the 2013 Fall Wisconsin County Treasurer’s Association Conference on October 16 to 18 in Minoqua. Motion carried.**

Nielsen was present for the review of the tax deed land sale list for the properties in which tax deed title was taken on August 1, 2013.

The Committee set prices on the 2013 tax deed properties as follows:

- **Town of Flambeau**, 012-01035-0000, minimum bid $1,495
- **Town of Hawkins**, 018-00619-0001, minimum bid $44,900
- **Town of Richland**, 028-00444-0000, minimum bid $3,995
- **Town of Rusk** 030-00038-0005, minimum bid $199
- **Town of Rusk** 030-00039-0005, minimum bid $100
- **Town of Stubbs** 036-00294-0005, minimum bid $500
- **Village of Bruce** 106-00505-0000, minimum bid $2,995
- **Village of Bruce** 106-00518-0000, minimum bid $200
- **Village of Conrath**, 111-00177-0000, minimum bid $200
- **Village of Conrath**, 111-00179-0000, minimum bid $200
- **City of Ladysmith**, 246-00367-0000, minimum bid $4,995
- **City of Ladysmith**, 246-01189-0000, should be listed for salvage only per motion made at the April 17, 2013, Finance Committee meeting.
- **City of Ladysmith**, 246-01914-0001, minimum bid $5,995

The Committee discussed the Village of Bruce property 106-00505-0000 formerly owned by Stephen Traczyk. Traczyk has been living in the house, but the gas has been shut off since May and water was shut off in August due to non-payment by Traczyk. It was the consensus that Corporation Counsel begin the eviction procedures.

**Platteter/Fisher made a motion to approve setting the minimum bid prices as listed above. Motion carried.**
Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, and dog licenses.

Schmit presented the Finance Director’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

Andy Albarado presented the Economic Development report which included an update on buildings and projects.

The next regular Finance meeting is Wednesday, September 18, 2013.

The first Finance budget meeting is Thursday, August 22, 2013.

Knops/Fisher made a motion to adjourn. Motion carried.

The meeting was adjourned at 4:15 p.m.

Rosemary Schmit, Recording Secretary