Rusk County Emergency Services
Meeting Minutes
Wednesday, July 10, 2013 – 8:00 A.M.

Members present: Knops, Schneider, Willingham, Pedersen and Lieffring
Others present: Sheriff Kaminski, Chief Deputy Egle, Tom Hall, James Rassbach and Mike Hraban

1. Knops called the meeting to order at 8:00 A.M.

2. Pedersen/Lieffring motion to approve the agenda, motion carried.

3. Pedersen/Lieffring motion to approve the June 12, 2013 meeting minutes, motion carried.

4. Rusk County Emergency Management/Ambulance Director presentation
   a. Hall presented the July 2013 monthly report on training, events, meetings, and ambulance business and other business.
   b. Training requests – continue with radio and extrication training with all squads.
   c. The committee reviewed the current 6-month budget and signed the payment approval report. Pedersen/Lieffring motion to pay the bills, motion carried.

5. Rusk County Coroner presentation
   Knops advised the committee that the 100 hours of pay for the Deputy Coroner is legal if paid before the acceptance of the Coroner vacancy. Knops will request funds from the Finance committee.
   a. Jim Rassbach presented the monthly report which included the bills; van mileage at 80,899; June deaths at 5 natural and 2 pending death certificates; 4 cremations; 4 Deputy Coroner’s sworn in and orientation meeting was held; death certificate training – new online; 5 laptop computers and equipment has been purchased; new decedent tracking form being developed; and requested to add a 100W mobile radio to the Coroner van due to poor cellular phone coverage. The radio is an old Sheriff radio and the cost would be $85 install and parts. Schneider/Willingham motion to approve the installation of the radio in the Coroner van, motion carried. Rassbach provided a preliminary 2014 budget. The appointment of Coroner has not been made by the Governor’s Office.

6. Rusk County Sheriff’s presentation
   a. Monthly report – Sheriff Kaminski presented the June 2013 monthly report which includes discussion on the jail, events, meetings, calls for service, A/R and overtime. In June, there was 261 hours of patrol overtime due to vacancies that was unfilled.
   b. Training requests – Zielke to Patrol in-service, Oshkosh. Lieffring/Schneider motion to approve the training request, motion carried.
   c. Bills – Payment approval report was reviewed and signed. Willingham/Pedersen motion to pay the bills, motion carried.
d. Hiring update – the full-time patrol deputy began employment July 1st, the part-time patrol deputy is going through the background investigation, and the part-time female dispatch/jailer is awaiting the background.

Mike Hraban reported:
- The upgraded storm warning tower will be hard-wired with back-up generator
- The new lift station project has auto call-out 5 times before being sent to dispatch
- The State is looking at a 3rd lane at the intersection of Hwy 8 & 27

7. The next meeting will be August 7, 2013 at 8:00 A.M. for the 2014 budget review.

8. Pedersen/Schneider motion to adjourn at 9:03 AM, motion carried.