The meeting was held in the Rusk County Government Center third floor (LEC) meeting room.


Chair Tatur called the meeting to order at 8:30 a.m.

**Knops/Boss made a motion to approve the June 19, 2013 minutes. Motion carried.**

Judy Strop and Ron Freeman were present to discuss the lease income from the Rusk County Nursing Home. It was the consensus of the Committee to get an opinion from our external auditors on how this lease revenue should be recorded on the County’s books.

**Boss/Knops made a motion to approve adjusting the temporary petty cash for the Junior Fair from $400 to $800 and to amend Chapter 2 of the Financial Procedures manual to reflect this adjustment. Motion carried.**

Verna Nielsen and Freeman were present for the discussion of the Junior Fair special events payouts. **Boss/Knops made a motion to establish a short term temporary special checking account for the Junior Fair to be used for revenue and expenses for special events entrance fees and payouts with this account requiring only one signature of either the County Treasurer or a person designated by the County Treasurer pending approval of the County Board. Motion carried.** Schmit will draft a resolution to present to the County Board.

Fisher volunteered to donate a printer to the Junior Fair. If this printer does not meet the needs of the Junior Fair, it was the consensus that the Junior Fair could purchase a printer from its budget.

The Committee reviewed the request for a cash payout to J & K Enterprises in the amount of $2,500 for cash prizes for the demo derby event. **Boss/Fisher made a motion to issue a check to J & K Enterprises in the amount of $2,500 one week in advance of the demo derby event so that J & K Enterprises can take this check to the bank and get the cash needed for the demo derby prize payouts. Motion carried.**

The Committee reviewed tax deed properties. **Boss/Knops made a motion to direct the County Treasurer to take tax deed title on the properties on August 1 with the exception of the Glen Flora School and the road in the Town of Grant. Motion carried.**

Nielsen presented the Treasurer’s report which included an update of bank balances and tax deeds.

**Fisher/Boss made a motion to present a resolution to the County Board to cancel outstanding checks. Motion carried.**

The Committee discussed additional pay for the temporary Coroner. **Knops/Boss made a motion to pay Jim Rassbach a one-time stipend in the amount of $2,200.00 for bringing the Coroner’s records up to date. Motion carried with Fisher abstaining.**

Andy Albarado presented the economic development report which included an update of buildings and projects. **Knops/Fisher made a motion to pay half of the survey costs needed at the Weyerhaeuser property not to exceed $550. Motion carried.**
Boss left the meeting at 11:53 a.m.

Invoices paid July 1, 2013, to July 16, 2013, were reviewed, discussed, and signed. Invoices to be paid after Finance approval were reviewed, discussed, and signed. **Fisher/Knops made a motion to approve paying the bills. Motion carried.**

The Committee reviewed the 2014 County Clerk budgets.

Fisher updated the Committee on Personnel activities.

**Fisher/Knops made a motion to approve Stacy VanHeesch attending the Civic Systems Annual Symposium on September 18 to 20 in Madison with Cassandra Camren also attending if Camren is selected as a presenter at the Symposium and receives free registration, Denise Wetzel attending the WCCA Website Committee meeting on July 25 in Merrill, and Denise Wetzel attending the WCCA Conference Committee meeting on July 30 in Wisconsin Rapids. Motion carried.**

Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, and dog licenses.

Schmit presented the Finance Director’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

The next regular Finance meeting is Wednesday, August 21, 2013.

**Knops/Fisher made a motion to adjourn. Motion carried.**

The meeting was adjourned at 1:33 p.m.

Rosemary Schmit, Recording Secretary