The meeting was held in the Rusk County Government Center meeting room.


Chair Tatur called the meeting to order at 8:31 a.m.

Knops/Fisher made a motion to approve the April 18, 2012, minutes. Motion carried.

Invoices paid May 1, 2012, to May 15, 2012, were reviewed, discussed, and signed. Invoices to be paid after the meeting were reviewed, discussed, and signed. Boss/Knops made a motion to approve paying the bills. Motion carried.

Cassandra Camren was present for the discussion on combining departments. A joint meeting with the Finance Committee, the Personnel Committee, the Land Information/Zoning Committee, and the Land and Water Conservation Committee is scheduled for Tuesday, June 12, at 10:00 a.m.

The Committee reviewed the budget timetable. It was the consensus of the Committee that Fisher and Tatur will attend the May 31 department administrators meeting to discuss the 2013 budget with the department administrators instead of having them attend the June Finance Committee meeting. Knops/Boss made a motion to approve the budget timetable as amended. Motion carried.

Camren updated the Committee on the timekeeping software.

Wetzel updated the Committee on the phone system.

Camren updated the Committee on the document management software. Boss/Knops made a motion to spend up to $500.00 out of the Finance budget for the Excel add on. Motion carried.

Knops/Fisher made a motion to approve Denise Wetzel attending the Wisconsin County Clerks' Association Symposium June 24 to 27 in Sheboygan. Motion carried.

Boss/Knops made a motion to approve Cassandra Camren attending the WCA educational seminar entitled “The Budget Repair Bill: One Year Later” on June 25 in Stevens Point. Motion carried.

Line item transfers were reviewed as follows: County Clerk/Treasurer Tax Deeds and Finance. Fisher/Boss made a motion to approve the line item transfers as presented. Motion carried.
Joanne Phetteplace presented the Treasurer’s report which included an update of bank balances and tax deeds.

The economic development report was distributed.

Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, and dog licenses.

Schmit presented the Finance Director’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

The next regular meeting is Wednesday, June 20, 2012.

Knops/Fisher made a motion to adjourn. Motion carried.

The meeting was adjourned at 1:03 p.m.

Rosemary Schmit, Recording Secretary