The meeting was held in the Rusk County Government Center third floor (LEC) meeting room.

Present: Randy Tatur (at 8:39 a.m.), Jim Platteter, Pete Boss, Karl Fisher, and Arian Knops. Also present: Denise Wetzel and Rosemary Schmit.

Vice Chair Platteter called the meeting to order at 8:31 a.m.

Knops/Fisher made a motion to approve the February 20, 2013 minutes. Motion carried.

Mike Naczas was present to discuss the clean up of the tax deed property located in the City of Ladysmith. Naczas informed the Committee that dumpsters would cost a minimum of $6,000. It was the consensus of the Committee to advertise the building for salvage. Knops/Platteter made a motion to give Eugene Soroko until April 15 to make arrangements with the Maintenance department to remove his personal property from the tax deed property formerly owned by him. Motion carried.

Knops/Boss made a motion to approve Chapters 19, 20, and 21 of the Financial Procedures Manual as amended. Motion carried.

Tatur informed the Committee that we received a request from the state to bid out the transit service. There will be a resolution at next month’s Finance Committee to address changes to the transit structure.

The Committee discussed the Land Conservation and Development prior year fund balance that was budgeted to be spent in 2012 but was not used. In 2012, there was also $11,549.94 in unspent levy funds in addition to the unspent prior year fund balance. Knops/Boss made a motion to return the unspent Land Conservation and Development prior year fund balance in the amount of $12,194.67 plus $11,549.94 from 2012 unused levy to the general fund. Motion carried.

Fisher updated the Committee on Personnel activities.

Knops/Boss made a motion to return the unspent Land Conservation and Development prior year fund balance in the amount of $12,194.67 plus $11,549.94 from 2012 unused levy to the general fund. Motion carried.

Knops/Boss made a motion to approve Denise Wetzel and Cassandra Camren attending the Associated Group Meeting on May 7 in Minnetonka, Minnesota. Motion carried.
Boss/Knops made a motion to write off the uncollectible accounts receivable from the Fair Commission in the amount of $297.45. Motion carried.

Platteter/Boss made a motion to put the Sheriff Special Investigative Fund invoices on the pre-approved list limiting the pre-approved invoice amount to $1,000 or less but if a request is needed over $1,000 to contact the County Board Chair or County Board Vice-Chair for approval and report to Finance Committee at its next meeting. Motion carried.

Schmit updated the Committee on the upcoming vacancy in the Finance department. Schmit met with the Personnel Committee on March 15 to get approval to post the position as soon as the two-week notice is received. The Personnel Committee approved 10 hours per week in extra help beginning March 18 to assist in the transition.

Line item transfers for 2012 were reviewed as follows: Recycling, WNEP, Junior Fair, and Highway. The Committee reviewed the following resolutions for 2012 budget amendments: Coroner, County Board, County Clerk, Tax Deed, Guardian Ad Litem/Indigent, Ambulance, and Trails End. Fisher/Boss made a motion to approve the line item transfers and resolutions as presented. Motion carried.

Verna Nielsen presented the Treasurer’s report which included an update of bank balances and plat books.

Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, and dog licenses.

Schmit presented the Finance Director’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

The next regular Finance meeting is Wednesday, April 17, 2013.

Platteter/Fisher made a motion to adjourn. Motion carried.

The meeting was adjourned at 12:46 p.m.

Rosemary Schmit, Recording Secretary