Rusk County Emergency Services
Meeting Minutes
Wednesday, March 11, 2015

Members present: Biller, Pedersen, Schmitt, Schneider, and Stout
Others: Egle, Hall, Hraban, Rassbach, Schultz and Wallace

1. Schmitt called the meeting to order at 8:00 AM.

2. Pedersen/Stout motion to approve the February 11, 2015 meeting minutes, motion carried.

3. Rusk County Emergency Management/Ambulance Director presentation

   Discussion about Ambulance storage at the Fire Hall/ES building in Ladysmith.

   a. Tom Hall presented the March 2015 monthly report which included the EMA and Ambulance reports.
   b. Training requests – Schneider/Stout motion to approve Hall to attend Enbridge training at Paradise Shores April 1 and at Flambeau Correctional Center March 18, motion carried. Hall will also attend Hazmat Operations training at Barron County Fire Hall March 18-19 on his own time.
   c. Payment of bills – Schneider/Biller motion to approve the Payment Approval Report, motion carried.
   d. AED purchases – Pedersen/Schneider motion to purchase 12 AEDs at a cost around $8,000-$9,000 with matching funds from First Responders donation, motion carried.
   e. Ambulance bids/demo – Hall will be requesting property committee to approve ambulance bids/demo.
   f. County liability insurance for EMS instructors who teach CPR and FA classes at no cost – WITC is requesting a copy of Rusk County’s liability insurance policy to cover the instructors teaching the aforementioned classes and the participants. Schneider/Pedersen motion to have Hall request release of this insurance policy/info from Finance Dept. for submittal to WITC, motion carried.

4. Rusk County Medical Examiner presentation

      1) Rusk Co ME Drug Collection and Disposal – the ME collects and inventories decedent’s prescription drugs then turns them over to the RUSO to be disposed of in the drug drop box. Sheriff Wallace in support of the drugs being collected by the ME so that they are disposed of properly and suggested the ME create a policy and procedure for continuation of this and then committee can vote on that policy/procedure at a future meeting.
      2) Mutual Aid Formal Agreements with surrounding Coroners/MEs – work in progress.
      3) Rusk County Mass Fatality Committee – no updates at present time.
      4) High Visibility Clothing – currently the ME Office has non but looking at acquiring some type of level/category 3 coat for this purpose.
   b. 5) Training requests – Stout/Pedersen motion to approve Rassbach attending the FREE May 20 Ramsey Co ME training in River Falls, motion carried.
6) Meetings – none at this time.
7) Monthly Death Statistics – There were 7 natural deaths, 6 cremations, and 1 disinterment in process.
c. 8) Payment of bills – included in the Sheriff’s payment approval report.
9) ME Van – no longer needed on ME monthly report and therefore removed.

5. Rusk County Sheriff presentation

a. Monthly report – Sheriff Wallace presented the monthly report which included inmate population, training, meetings, calls for service, inmate housing, and overtime.
b. Training requests – Ahneman, Hraban, Jaedike and Murray - Patrol InService; Duchnowski, Olynick and Seemann – Jail Supervisor Conference; Flater – Civil Process; Dieckman, Engel and Ohmstead – Patrol InService, Chaplains Dave and Elaine Smith - Traumas of LE Training; and Hahn – Crime Victim Rights. Schneider/Biller motion to approve the upcoming trainings, motion carried.
c. Payment of bills – Schneider/Stout motion to approve the Payment Approval Report, motion carried.
d. Resolution for Amendment of the Rusk County Code of Ordinances, Section 36-35 and 36-36 – Biller/Pedersen motion to approve resolution, motion carried.
e. Office updates – Sheriff Wallace received approval from the Property Committee for some of the funding requested to replace equipment and office furniture in the RUSO. Naczas will be checking auctions/sales to help facilitate the procurement of some of the equipment/furniture.
f. Patrol Deputy update/re-assignment – 2 new hires: Rae Pyfferoen and Dan Glaze.

6. The next meeting will be Wednesday, April 8, 2015 at 8:00 am.

7. Pedersen/Schneider motion to adjourn at 9:40 am, motion carried.