Rusk County Emergency Services Meeting

MINUTES
Tuesday, February 18, 2014

Present: Knops, Pedersen, Lieffring, Schneider and Willingham
Others present: Egle, Kaminski, Hall & Anderson

1. Meeting called to order at 8:00 AM by Knops

2. Approval of Agenda – Lieffring/Pedersen motion to approve, motion carried.

3. Pedersen/Schneider motion to approve the January 8, 2014 meeting minutes, motion carried.

4. Establishing a Rusk County Criminal Justice Collaborating Council – Resolution

Judge Anderson was present to explain the growing trend in the criminal justice field to integrate evidence-based decision making. This council would be advisory with no governing authority. There was discussion on alternative treatment courts and risk assessments program. The council explores ideas and makes recommendations to the County Board and/or City Council. There is no cost to the county; however, this opens the door for more grant opportunities. The resolution identified the initial membership of the council. Willingham/Lieffring motion to forward the resolution to the county board, motion carried.

5. Rusk County Emergency Management/Ambulance Director presentation

Ambulance bid opening – Hall presented the list of bids submitted for an ambulance. Hall recommends awarding the bid to Pomasl for the 2014 Ford gas E450 type III, built-to-order, for a total price with trade-in of $118,560. Hall would like to travel to the Antigo office, where the current models are on display, to review the different options. Lieffring/Pedersen motion to approve Hall’s travel to Antigo and to accept the bid from Pomasl for a total price of $118,560 if Hall is satisfied, motion carried.

Monthly report (which includes discussion on meetings, events, call types & A/R) – Hall presented the February 2014 monthly report.

Training requests - Hall requested joint training with PH & RCMH on April 4th and to attend a First Responder Train the Trainer in Eagle, WI on March 13-14, 2014. Schneider/Willingham motion to approve the upcoming training requested, motion carried.

Payment of bills – Schneider/Pedersen motion to pay the bills submitted on the Payment Approval Report, motion carried.

Calendar for pay tracking and scheduling – An EMT from Bruce is developing a calendar for EMS that will track hours, scheduling and be able to tie into the payroll. The cost is $2000 to develop and $800 per year maintenance. Hall has this money in his budget. Schneider/Lieffring motion to approve to move forward with the calendar for pay tracking & scheduling and to pay the fees, motion carried.

A&O manual – The manual is complete and Hall will present to Personnel. Schneider/Lieffring motion to pass
on to Personnel, motion carried.

6. Rusk County Coroner presentation – Rassbach was unavailable but sent his monthly report.

7. Rusk County Sheriff presentation

Monthly report (which includes discussion on jail population, events, meetings, Calls for Service, overtime & A/R) – Sheriff Kaminski presented the January, 2014 monthly report.

Training requests – Training requested for: Ahneman, Jaedike, Olson & Zielke; Grassmann; Duchnowski, Olson & Olynick; Hraban, Buehler & Fenstermacher; Flater; Engel; Brunner; Engel; Kaminski; and Brunner, Egle & Ohmstead. Pedersen/Willingham motion to approve the requested training, motion carried.

Payment of bills – The payment approval report was reviewed and signed. Schneider/Pedersen motion to approve the payment of the bills, motion carried.

Sheriff Kaminski informed the committee of an anticipated 2013 budget surplus of $37,000 and will request the funds to be carried forward to 2014 for:

- The purchase of a 911 recording system. The current system is outdated and the maintenance agreement will not be renewed by the company as the computer software is no longer compatible. The price is $11,319.
- Seal coat the 6 cell blocks in the north end of the jail. The cost is $20,930. This does not include the 4 dorms in the south end of the jail at a cost of $13,031.67, which will be requested through the budget process for 2015.

Wrecker service – Sheriff Kaminski informed the committee of some issues with the non-preference list.

8. Set March, 2014 meeting date and time – the next meeting will be Wednesday, March 12, 2014 at 8:00 AM.

9. Adjournment – Lieffring/Willingham motion to adjourn at 10:05 AM, motion carried.