The meeting was held in the Rusk County Government Center third floor (LEC) meeting room.


Chair Tatur called the meeting to order at 8:30 a.m.

**Knops/Boss made a motion to approve the January 16, 2013 minutes. Motion carried.**

Invoices paid February 1, 2013, to February 19, 2013, were reviewed, discussed, and signed. Invoices to be paid after Finance approval were reviewed, discussed, and signed. **Knops/Boss made a motion to approve paying the bills. Motion carried.**

Kasi Ewert was present to answer questions related to the Coroner line item transfer.

Tom Hall was present to discuss the resolution related to ambulance donations. **Knops/Boss made a motion to forward the resolution to Create a Non-Lapsing Continuing Appropriation for Ambulance Donations to the County Board. Motion carried.**

Emergency Government line item transfer requests were reviewed as follows: Hazmat, Emergency Government, and Ambulance (needs to be County Board resolution). Hall was present to answer questions. **Boss/Knops made a motion to approve the Emergency Government line item transfers and present a request to the County Board in March for general fund money for the Ambulance budget. Motion carried.**

The Committee discussed the bill to the City of Ladysmith for maintenance done at the library in 2012. It was the consensus of the Committee for Schmit to work with the City Comptroller on finalizing these library bills.

The Committee discussed billing the hospital for the legal costs associated with negotiating the sale and/or lease of the facility. It was the consensus of the Committee to bill the hospital for these legal costs.

The Committee tabled review of Chapters 19 to 21 of the Financial Procedures Manual to next month’s Finance meeting.

Chris Atwood Thorson was present to update the Committee on the Home Care billing. Claims have been resubmitted, and funds have been coming in.

Celina Cooper was present to request approval for out of state travel for Emily Sweet. Health Care Education and Training will pay all costs except for Sweet’s time. **Boss/Knops made a motion to approve Emily Sweet attending the Contraceptive Technology conference in Washington DC on April 17 to 20. Motion carried.**

Andy Albarado presented the economic development report which included an update of buildings and projects. **Knops/Boss made a motion to put $20,869.83 from the former loan repayment dollars into a Rusk County innovation fund as a pass through account to the Innovation Foundation. Motion carried.**

**Boss/Knops made a motion to forward the Resolution Authorizing Entry into an Intergovernmental Cooperation Agreement Relating to the “Wisconsin Investment Series**
Cooperative” and Authorizing Participation in the Investment Programs of the Fund to the County Board. Motion carried.

Line item transfers and contingency fund requests for 2012 were reviewed as follows: Coroner (needs to be County Board resolution), Tax Deed (needs to be County Board resolution), County Board (needs to be County Board resolution), Clerk (needs to be County Board resolution), Courthouse with $38,435.57 from contingency, Land Information, Register of Deeds, Finance, Sheriff with $48,507.78 from contingency, Jail with $15,578.37 from contingency, County Conservation Officer, Water Patrol, Snow Patrol, ATV, DARE, BRDEU, RCUAVP, Victim Service Specialist, BRDEU Meth, Shop with a Cop, Project Lifesaver, Wellness (needs to be County Board resolution), Land Information Grant, Legal Fees (needs to be County Board resolution), Public Access, Animal Shelter, Parks and Recreation, Forestry, Zoning with $2,287.09 from contingency, Zoning Meter Fund, Equipment Fund, State Aid Forestry, Environmental Challenge, and Land and Water Conservation. A 2013 line item transfer for Veterans Service was also reviewed. **Boss/Knops made a motion to approve the line item transfers and contingency fund requests as presented and forward those that require County Board approval to the Board. Motion carried.**

**Knops/Boss made a motion to forward the resolutions Amend 2013 Budget for Carry Forward Balances, Amend 2012 Airport Budget, Amend 2012 Jail Maintenance Budget, Amend 2012 Fairgrounds Budget, and Amend 2012 County Owned Buildings Budget to the County Board. Motion carried.**

Verna Nielsen presented the Treasurer’s report which included an update of bank balances and tax deeds.

Wetzel presented the Clerk’s report which included an update of marriage licenses, DNR licenses, elections, and dog licenses.

Schmit presented the Finance Director’s report which included the sales tax report, collection of back taxes, insurance report, and county car report.

The next regular Finance meeting is Wednesday, March 20, 2013.

**Knops/Tatur made a motion to adjourn. Motion carried.**

The meeting was adjourned at 2:19 p.m.

Rosemary Schmit, Recording Secretary