Rusk County Emergency Services

MEETING MINUTES

Wednesday, January 13, 2016 – 8:00 AM

Present: Schmitt, Schneider, Stout, Pedersen, Biller, Hraban, Hall, Rassbach and Grassmann

1. Meeting called to order by Chair Schmitt at 8:00 AM

2. Pedersen/Schneider motion to approve the December 9, 2015 meeting minutes, a correction to the 2016 squad bid motion should reflect that the purchase of the Explorers were awarded to Toycen even though their bid was higher, but due to the 5% leeway policy and the travel expenses, it was determined that Toycen was the low bid, motion carried.

3. Rusk County Emergency Management/Ambulance Director presentation
   a. Hall presented the January 2016 monthly report which was reviewed.
   b. Training requests – Hall informed the committee that he will be doing an online Intro to FEMA’s Public Assistance training. Also has training February 11 & 12 in Wausau and the Governor’s Conference in March. Hall will be absent from the March meeting.
   c. Payment of bills – Pedersen/Schneider motion to approve the payment approval report, motion carried.

4. Rusk County Medical Examiner presentation
   a. Monthly report – Rassbach presented the monthly report. 2015 was up 19 deaths. Request for wage adjustments:
      1 – Request Chief Deputy ME per diem increase from $50 per month to $150 per month
      2 – Request Chief Deputy/Deputy ME case stipend increase on complex cases from $117 to $150
      3 – ME wage increase from $15.69 to a fair wage
      Rassbach will take these items to Personnel as resolutions. Schneider/Pedersen motion to increase #2 to $150 and to support Rassbach requesting the ME wage adjustment, motion carried. Pedersen/Schneider motion to support the Chief Deputy/Deputy ME case stipend increase to $150, motion carried.
      Rassbach advised the committee that Amanda Poppe and Doug Pavlik will be available for backups.
   b. Training – no requests
   c. Payment of bills – included with the Sheriff’s report. Stout/Biller motion to approve the monthly bills, carried.

5. Rusk County Sheriff presentation
   a. Monthly report – Chief Deputy Grassmann presented the December monthly report which included training, meetings, monthly calls for service, and overtime. The average daily inmate population was 29 and 1 EMP. The Ladysmith Family Restaurant fund raiser will be Tuesday, January 26th. The committee discussed concern that the DNR is going to discontinue contracts with landowners for their towers and the NW tower houses the County repeater.
b. Training requests – Training requested for Ohmstead, Boehmer, Trott, Egle, Fenstermacher (3), Hraban, Stone, and Reisner. Pedersen/Stout motion to approve the training requested, motion carried.

c. Payment of bills – Pedersen/Stout motion to approve the payment approval report, motion carried.

d. Personnel issues – The department is ready to fill the part-time patrol deputy and dispatch/jailer interviews are scheduled for January 21st.

e. 2016 squad maintenance bid opening

The following bids were received:

<table>
<thead>
<tr>
<th></th>
<th>Toycen</th>
<th>No Name (Assume Indianhead Transit)</th>
<th>Jerry BP Amoco</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 qt non Dexos</td>
<td>27.00</td>
<td>37.75</td>
<td>24.25</td>
</tr>
<tr>
<td>5 qt Dexos</td>
<td>37.25</td>
<td>57.75</td>
<td>30.50</td>
</tr>
<tr>
<td>6 qt non Dexos</td>
<td>29.00</td>
<td>40.00</td>
<td>26.25</td>
</tr>
<tr>
<td>6 qt Dexos</td>
<td>41.69</td>
<td>54.00</td>
<td>33.75</td>
</tr>
<tr>
<td>Tire rotation</td>
<td>13.00</td>
<td>20.00</td>
<td>Incl with all oil changes</td>
</tr>
<tr>
<td>Tire repair</td>
<td>13.00</td>
<td>30.00</td>
<td>13.50 off car, 16.50 on car</td>
</tr>
<tr>
<td>New tire install</td>
<td>12.00 ea</td>
<td>60.00</td>
<td>15.50 ea</td>
</tr>
<tr>
<td>Labor rate for more significant repairs</td>
<td>65.00</td>
<td>45.00</td>
<td>52.73</td>
</tr>
<tr>
<td>Certified mechanics</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

Schneider/Biller motion to accept Jerry’s BP bid pending the outcome of the Highway Department maintenance, motion carried.

g. Department fuel costs – It was learned that BP charges a $10 monthly fee if less than 5,000 gallons of fuel is purchased each month. Grassmann requested to obtain a Kwik Trip credit card which does not have a monthly fee and gives a 5% discount the first 90 days and then gives a .03 gallon discount and allows the federal tax exemption. Schneider/Pedersen motion to apply for the Kwik Trip credit card for out of county purchases and DNR utility vehicles, motion carried.

Squad car bid update – the motion last month was to purchase a Dodge Ram for $28,804 from Ewald. Ewald since offered a 2013 Dodge Ram with 2,484 miles on it which was previously titled to the Milwaukee Police Department which was already set up with some lighting for $25,150, saving more than $3,654 (with value of lights). Schneider/Stout motion to approve purchasing the 2013 instead of the 2016, motion carried.

6. Set February, 2016 meeting date and time – Wednesday, February 10, 2016 – 8:00 AM. Chair Schmitt will be excused. Discussion on the EMS radio system interference and other frequencies - which is a system through the hospital and not the Sheriff’s office.

7. Adjournment – Pedersen/Schneider motion to adjourn at 10:06 am, motion carried.